

DEPARTMENT OF SOCIAL SERVICES

November 29, 1999

ERRATA

TO: ALL COUNTY WELFARE DIRECTORS
ALL CalWORKs PROGRAM SPECIALISTS
ALL FOOD STAMP COORDINATORS

SUBJECT: TEMP 2173, FINGERPRINT/PHOTO IMAGING INFORMING NOTICE

REFERENCE: ALL COUNTY LETTER 99-79

This Errata transmits a revised TEMP 2173 (11/99) that amends the Fingerprint/Photo Imaging informing notice, the "For Cash Aid" section, bullets one and two. Corrected narrative parallels requirements in the Eligibility and Assistance Standards Manual, Regulations Section 40-105.321 and 105.322. Specifically, narrative is revised to clarify who must be fingerprint/photo imaged as follows:

- Bullet one: "Each parent...and/or caretaker relative of the applicant or aided child(ren)."
- Bullet two: "Each parent and/or caretaker relative who can apply for or get aid because they have certain excluded child(ren) living in the home. This includes a child who gets..."

Counties should call the Forms management Bureau at (916) 657-1907 or CALNET at 437-1907 for a camera-ready copy of the TEMP 2173 (11/99). If your county has Internet access, you may obtain a copy from the California Department of Social Services web page at: <http://www.dss.cahwnet.gov>. Translations will be forwarded within the next 30 days for the following languages: Spanish, Chinese, Cambodian, Vietnamese, and Russian. We regret any inconvenience this may have caused.

NEW CASH AID AND FOOD STAMP RULES FINGERPRINT IMAGING AND PHOTO IMAGING

("Imaging" is a fingerprint or photograph done by a computer.)

As of _____, the county must get fingerprint images and photo images of the following persons living in the home:

For Cash Aid:

- Each parent (natural, adoptive, step-parent) and/or caretaker relative of an applicant or aided child(ren).
- Each parent and/or caretaker relative who can apply for or get aid because they have certain excluded child(ren) living in the home. This includes a child who gets SSI/SSP (Supplemental Security Income/State Supplementary Payment).
- Each applicant or aided adult.
- A pregnant woman applying for or getting aid for herself only.

For Food Stamps:

- All eligible adult household members.
- The head of household, parent, and/or caretaker relative when living in the home of an aided or applicant child.
- Anyone under age 18 who applies for or receives food stamps as a separate household.
- The ineligible parent or authorized representative if no eligible member of the household is over the age of 18.

The Rules Say That:

- **Applicants** must be fingerprint/photo imaged before cash aid can be approved and/or before food stamps can be issued.
- **Recipients** must also be fingerprint/photo imaged. The county will send an appointment letter telling when and where to go to be fingerprint/photo imaged.

Refusal or Failure to Cooperate: When anyone who is required to cooperate with these rules refuses or fails to be fingerprint/photo imaged:

- Cash aid benefits will be denied or stopped for the entire assistance unit; and/or
- No benefits will be issued to the entire food stamp household.

Confidentiality: The fingerprint/photo images are confidential. They can only be used to prevent or prosecute welfare fraud. The county uses the fingerprint/photo images to:

- See if anyone is trying to get aid using someone else's name and social security number; and
- Be sure the applicant/recipient is not getting aid in more than one case or in more than one county at a time.

Exception to the Rules: Persons who have certain medically verified physical conditions may be temporarily or permanently excused from the imaging rules.

The process for getting your fingerprint/photo images with the statewide imaging system is quick and easy. If you have any questions about these new rules, ask your worker.